|  |
| --- |
| **Releasing Agency Information** |
| From Agency: |
| Property Location:  |
| Address 1: |
| Address 2:       | City: |
| County:  | State:  | Zip:  |
| Location Contact:  |
|  |
| Email:  |

|  |
| --- |
| **Receiving Agency Information** |
| From Agency:       |
| Property Location:       |
| Address 1:       |
| Address 2:       | City:       |
| County:       | State:       | Zip:       |
| Location Contact:       |
| Phone:       |
| **Email:**  |

**Requested Date:**

**Action Requested:**

 **Authorized Disposal**

**Surplus Number:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Line #** | **QTY** | **Item Description** | **Make/Model** | **Serial/VIN/Asset ID** | **Condition** |
| 1 |  |  |  |  | Scrap |
| 2 |  |  |  |  | Choose an item. |
| 3 |  |  |  |  | Choose an item. |
| 4 |  |  |  |  | Choose an item. |
| 5 |  |  |  |  | Choose an item. |
| 6 |  |  |  |  | Choose an item. |
| 7 |  |  |  |  | Choose an item. |
| 8 |  |  |  |  | Choose an item. |
| 9 |  |  |  |  | Choose an item. |

**58147**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Line #** | **QTY** | **Item Description** | **Make/ Model** | **Serial/VIN/Asset ID** | **Condition** |
| 10 |  |  |  |  | Choose an item. |
| 11 |  |  |  |  | Choose an item. |
| 12 |  |  |  |  | Choose an item. |
| 13 |  |  |  |  | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |
|       |       |       |       |       | Choose an item. |